

28702 EUCLID AVE. | WICKLIFFE, OHIO 44092 | 440-943-1395 | FAX: 440-943-4468 | ALLSAINTSSJV.ORG

Dear All Saints School Parents,

The past few months in the educational history of All Saints School have been unprecedented. We want to commend our faculty and staff for responding and transitioning so quickly into a distance learning model for the final three months of the 2019-2020 school year. Thank you, as parents, for continuing our collaborative educational partnership. We appreciate the confidence and trust you have placed in All Saints School.

Within this document you will see the plan our Task Force is putting forth for our safe re-entry into the coming school year. With guidance from the governor, the Ohio Health Department, the Centers for Disease Control, the Ohio Department of Education and the Diocese of Cleveland, school stakeholders participated in the development of this plan. We are grateful to the participants who assisted in the organization and review of the plan set forth in the following pages.

On the pages that follow, you will find the plan that we will use as long as we are able to do so. We recognize that any plan we design must be flexible and able to adapt to circumstances beyond our control. We are confident that this plan will enable us to provide a safe place for your children to learn and to continue to grow spiritually, academically, morally and emotionally. Your child's welfare, in all aspects of his or her person, as well as the good of your family, is at the heart of this plan.

We realize that even with these guidelines in place, some may not be ready to send their children back to school with the still evolving situation surrounding COVID-19. Because of this, we want to also make you aware of the remote learning opportunity we are offering at All Saints School this year.

This coming school year will no doubt hold many challenges. However, as people of faith, we are confident that God is with us to meet every one of those challenges. Let us continue to support one another as a school family. We need each other more than ever!

May God bless you and your family. We pray for your health and safety throughout the coming days.

Katy Rankin
Principal

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Health Screening

Wildcat Morning Wellness Check-up

Families are required to start each school day with a quick and easy at-home assessment of their student(s) for potential symptoms of or exposure to COVID-19.

- 1. Temperature** - Take the student's temperature with a thermometer. If the temperature is 100.0 degrees Fahrenheit or higher, the student must stay home from school for a minimum of 3 days and be evaluated by their healthcare provider (by phone, telemedicine or office visit).
- 2. Symptoms** - Does the student have a cough, sore throat, loss of taste or smell or other symptoms of respiratory illness as outlined in the graphic below? Concerning symptoms require that the student stay home from school and be evaluated by their healthcare provider (by phone, telemedicine or office visit).
- 3. Contact** - Has the student been in direct contact in the last 14 days with someone who has been diagnosed with COVID-19? If so, the student must stay home until school officials have been notified of the situation and can provide further, individualized guidance.

Return to School from Absence Due to Illness

If a student has to leave school for three days due to a fever, they must provide a note from their physician stating they have been assessed by one of the mentioned methods and the student is ready to return to school. If a student is absent from school due an illness that does not reflect COVID-19 symptoms (pink eye, injury, etc.) they will follow our typical return policies.



COVID-19 Symptoms

Help prevent the spread of COVID-19



You may have COVID-19 if you experience one or more of the following:

- Fever or chills.
- Cough.
- Shortness of breath or difficulty breathing.
- Fatigue.
- Muscle or body aches.
- Headache.
- Loss of taste or smell.
- Sore throat.
- Congestion or runny nose.
- Nausea or vomiting.
- Diarrhea.

Symptoms range from mild to severe and may appear two to 14 days after exposure to the virus.

Ohio

Department
of Health

Employee Screening

All employees will be required to perform the same self-assessment required of students at home and they will also have their temperature taken upon arriving at school each day. These records will be updated and maintained by the school clinic.

Isolation Room

In addition to our school clinic, we will have a separate isolation room for any student who has a fever or other concerning symptoms and is waiting to be picked up from school. The room will be staffed and outfitted with CDC-recommended PPE.

Health Standards and Communication with Local Health Officials

Our health clinic aide and administrators will oversee health and safety standards and communication with the local health department regarding updated COVID protocols, testing, and reporting.

Washing and Sanitizing Hands

Additional touch-less hand sanitizing stations will be placed throughout the building in high traffic areas. Students and staff will be encouraged to wash hands/use sanitizer frequently. Students are also encouraged to have small personal hand sanitizers if possible. Proper hygiene practices will be shared with school staff and students by local healthcare professionals.

Clean School Environment

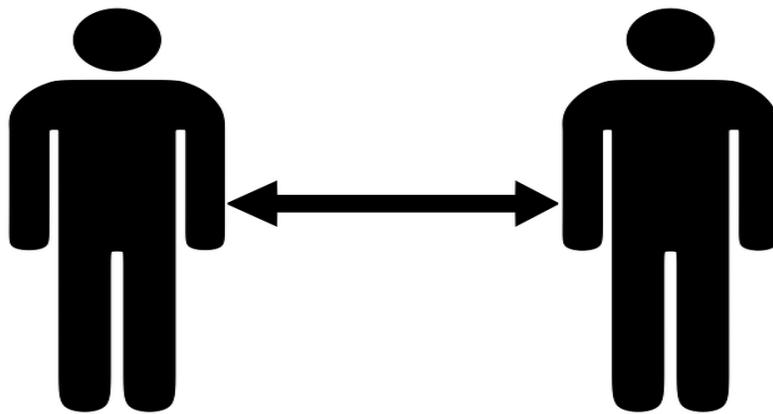
We will regularly sanitize high-contact areas (i.e. doorknobs, banisters, and restroom facilities) throughout the school day as well as after school. Maintenance has a Clorox 360 Hydrostatic Machine to deep clean the classrooms as needed. Classroom surfaces and materials will also be sanitized throughout the day.



Physical Distancing Efforts and Cohort Groupings

As it is our goal to offer five-day-per-week in-school instruction for all students, All Saints School is implementing measures to best follow distancing guidelines for all grade levels, including those from the American Academy of Pediatrics, that recommend distancing students three to six feet apart as much as possible. Adjusted classroom practices and routines will decrease the contact and increase the distance typically experienced by students. With few exceptions, students will remain in contact with only their homeroom.

- Student seating in all classrooms has been adjusted to have all students facing forward. Clustered groups will be avoided.
- Signs will be posted in common areas reminding students to remain a reasonable distance from one another.
- Teachers will be encouraged to use outdoor areas for classes when weather permits and it is a good fit for instruction.
- Classroom doors will be left ajar to allow increased air circulation.
- Student locker visits will be kept to a minimum with a rotating schedule that will be followed throughout the day.



Face Coverings

Types of Face Coverings

Public health guidelines are clear that face masks are an essential component of any strategy to mitigate the transmission of COVID-19 and open schools.

However, we respect the role of parents in making the best choices for their children. Therefore, if you feel uncomfortable sending your child to school in a mask, please review the online learning option.

Face coverings must cover the mouth and nose and secure tightly to be most effective. Face coverings should be provided by the families and cared for properly. If a student does not have a face covering, one will be provided for that school day. Acceptable face coverings are listed below:

- Cloth masks
- Face shields
- Disposable protection masks
- “Gaiter” masks

Employees

All employees will be required to wear a face covering. Facial coverings may be removed when an employee is working alone in an assigned area and while eating.

PreK - Grade 2:

Face coverings are **OPTIONAL** when in the classroom. Face coverings will be **MANDATORY** during transition times (arrival, dismissal, bathroom visits, etc.).

Grade 3 - 8:

Face coverings are **MANDATORY** throughout the day while students are in the classroom, and during transition periods (arrival, dismissal, bathroom visits, etc.). Breaks from wearing the mask will be taken as needed.

Exemptions

Students may be excused from the requirement to wear a face covering for medical reasons with a note from their primary care physician.

Lunch and Recess

Face coverings will not be required during lunch and recess.



Learning Options

As we work hard to get a commitment from our families on whether or not they feel comfortable sending their children back to school, there is uncertainty about class sizes. Some grade levels may move from two classes to one. Although there may be more students in a class, please be assured that we will still adhere to the social distancing guidelines set forth by the American Academy of Pediatrics.

We are offering in-person instruction with detailed health and safety guidelines to students who are able to attend All Saints School five days a week. Families who select this option will be able to transition to the remote option should the need become available.

The remote learning option is for our K-8 students who are not comfortable sending their child(ren) back to school due to health and safety reasons. This option will require a semester commitment so that we can plan technology accordingly.

The link below **must be filled out and submitted for EACH child you have attending All Saints School in grades K-8. The form is due no later than July 31st**. This form states whether you would like your child to attend school in-person beginning September 3rd, or if you would like your child to attend our remote learning option beginning September 3rd.

<https://forms.gle/xfADBRA8owndRVVLA>

Option 1: Attend school in person

- Safety protocols in place
- Face coverings worn in grades 3-8 (K-2 must wear masks in common areas or while transitioning)
- Social distancing (3-6 feet) when possible

Option 2: Remote Learning

- Students enroll for a semester at a time
- If your child needs a device for remote learning, we will provide the device
- Online learning will consist of scheduled live meeting times with their teachers, pre-recorded lessons, independent practice and “office times” where students could meet one-on-one with their teachers
- Online classes will be taught by All Saints School staff

- The curriculum is designed to meet and exceed the academics standards of the Ohio Department of Education while emphasizing the Catholic mission of our school.
- Grades Pre-K through 3 teachers and students will use the Seesaw learning platform. Seesaw empowers students to create, reflect, collaborate and share. It allows for parents to keep up to date with their child's learning and allows for easy communication between school and home.
- Grades 4-8 will use Google Classroom. Google classroom is a platform where teachers can create an online classroom. There they can create and distribute assignments, have conversations with their students regarding assignments and the teachers can also track student progress.

Please note that we follow Ohio's color-coded COVID-19 advisory map on which learning model our students will follow.

Level 1 (Yellow) and Level 2 (Orange) in Lake County:

- Students are able to attend school in-person five days per week, with social distancing in classrooms (3-6 feet), with masks and cleaning protocols in place

Level 3 (Red) in Lake County:

- Students will participate in Blended Learning. This involves students learning both in-person (at approximately 50% capacity) two days per week, while learning remotely three days per week.
- Students with last names beginning with A-M will attend school Monday and Tuesday, and students with last names beginning with N-Z will attend school Wednesday and Thursday. Our goal is to keep siblings together.
- On Friday, the school will be deep cleaned and all students will learn remotely.
- When students are in school, they will be distance in the classroom 6 feet apart.

Level 4 (Purple) in Lake County:

- All students, K-8, will remain at home and engage in virtual, remote learning sessions with their teachers.
- Pre-K through 3rd grade will use the Seesaw platform and grades 4-8 will use Google Classroom.

Professional Development for All Saints School Staff

All Saints School staff will receive significant technology-based professional development in August on Google Classroom, Seesaw and the classroom technology that will be installed and utilized for remote learning.

This training will be provided by the Diocese of Cleveland and our highly qualified technology staff.

In addition to the technology training, the teachers have also received the book, **Creating the Anywhere, Anytime Classroom**. This book illustrates how to enhance student learning in online and blended classrooms. The teachers will read, discuss and reflect on the strategies written in the book to improve student learning.



Remote Learning Guidelines for Students

Turning in Assignments

- Same day turn in for assignments for distance learners (if applicable)

Dress

- Must be appropriately dressed (pajamas are not acceptable)

Attendance

- Must be present during the entire class
- Must be LIVE and SEEN - no names only (no camera) or still screenshots

Workplace for Students

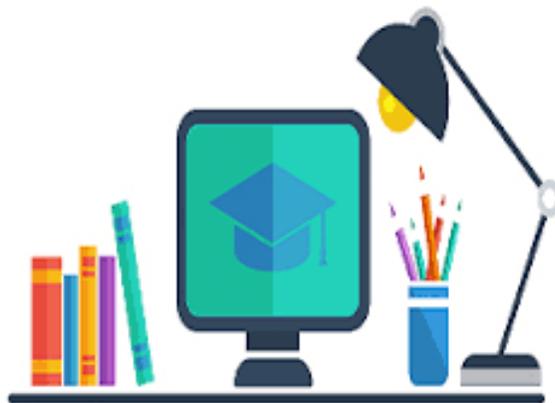
- Students should have an appropriate quiet place to do their distance learning (desk, table, etc.) Students should not be in bed
- Supplies should be ready at the start of each class (pen, pencil, book, workbook, etc.)

Grades

- Use same grade scale as everyone else in person

Conduct/Effort

- Students will participate in classroom activities as directed by the teacher
- Students will follow the same rules and conduct expectations as would be expected with in-school learning.



Specials Classes

Music

Student face coverings will be mandatory during music class. Music lessons will be adjusted to limit vocal performing. Alternate creative expression and content will be provided to allow students to develop a variety of musical skills.

Physical Education

Physical education classes will take place in the gym and outside as much as possible. All activities will allow for the social distancing guidelines. All students will wear their gym uniform on assigned gym days to and from school.

Art

Students will continue to participate in art class. The art teacher will travel to each classroom. Students will use personal supplies, avoiding the sharing of materials whenever possible.

Computer

Students will have computer instruction in their homerooms and the teacher will come to them. Extra care for sanitation practices when using shared technology tools will be followed.



Preschool:

All Saints School looks forward to welcoming our students into classrooms for a happy and healthy school year. We are following the Re-Entry Guidelines offered to you from All Saints School, the State of Ohio, and the directives from the Office of Catholic Education. We are licensed through the Ohio Department of Education and follow all guidelines to provide a safe learning environment for our students.

For additional information pertaining to All Saints School Preschool, contact Janice Silvaroli, our head of preschool, or Katy Rankin, school principal.

jsilvaroli@allsaintssjv.com

krankin@allsaintssjv.com

Preschool Learning Environment:

- Each class will have a significantly smaller student/teacher ratio with classes divided into groups.
- The Ohio Department of Education has mandated that preschool staff check the temperatures of all children and staff upon arrival.
- Preschool will have videos and Zoom meetings set up to welcome you and your child.
- New drop-off and pick-up procedures will be in effect this year. Parents will bring their children to the designated door entrance. A preschool staff member will meet you and your child at the door. After a temperature check of your child is completed, your child will enter the school building. No parent will be allowed to enter the school building.
- The PM pick-up time will be 1:45pm. This is to help keep the students physically distanced at dismissal.
- Outdoor learning will take place as much as possible.
- Classroom dividers will be placed in the classrooms to maintain the teacher/student ratio.
- All Saints School will routinely clean and sanitize objects and surfaces within the preschool classrooms.
- Preschoolers will use a designated restroom.
- Preschool students will use individual learning tools.
- If the need arises for the entire All Saints School population to move to remote learning, we will communicate a further plan for preschool at that time.
- All preschool staff members will be wearing face coverings.

- The State of Ohio guidelines indicate that preschool children are not required to wear face coverings. However, parents are welcome to send a face covering with their child to wear.
- Preschool classrooms will be cleaned before each class.
- All tables will be cleaned before and after snack.
- All rest mats will be sanitized daily.



After Care

After Care will be offered this year, but adjustments will be made based on the number of students that need this service. Students will be distanced during After Care, however, those details will not be available until we know the number of students in each grade level. The number of students that can participate in After Care this year could be limited. We will do all we can to keep our students safe during this time in order to meet the needs of our students.

Please make sure to fill out the second page of the All Saints School Reopening Survey. Please see the link below:

<https://forms.gle/xfADBRA8owndRVVLA>

Other Adaptations to the School Year

Lunch

Students will still be able to participate in the school lunch program. However, the lunches will be grab-and-go style. The cafeteria staff will deliver the school lunches to each classroom. The students will eat lunch in their classrooms with their homeroom. We are looking into purchasing shields for student desks to mitigate the spread of COVID-19.

Recess

Students will be offered outdoor recess when possible. Classes will be assigned specific areas outside in order to maintain class cohorts. Students will sanitize and/or wash their hands before returning to their classrooms. Students are asked not to bring any toys, balls, or other items from home.

School Visitors/Volunteers

While we appreciate and look forward to the return of our volunteers, outside visitors will be extremely limited. All visitors must wait to be buzzed into the building and must go directly to the main office window. Anyone entering our building must wear a mask and will be temperature checked.

Mass

We are working on a rotating mass schedule. Because of social distancing guidelines, all of our students will be unable to fit in the chapel at one time. We are considering having the classes who are unable to attend mass participate in a teacher led liturgy in the classroom. More details will be given.

Field Trips

The students will not attend field trips for the first semester. We will reevaluate the situation second semester. Virtual field trips will be used when possible to enhance the educational experience of our students.

Transportation

Transportation will be provided by our public school districts. School bus disinfectant protocol, established by the state and local health departments, will be followed daily and between bus runs. Any specific questions should be directed to your public school district's transportation department.

School Calendar

Our school calendar is in the process of being updated. We will send it out to you as soon as possible.

CYO

Please continue to stay in contact with our CYO commissioner and leadership team as they will share safe guidelines for their programming throughout the year.



Final Thoughts

This plan outlines the first steps as we prepare to reopen for the 2020-2021 school year. While it is impossible to reach agreement with all of the decisions and policies set forth within this document, we pray we can all support one another as we move forward with the common goal of continuing to offer the highest quality, Catholic education for all students in our community with safeguards in place. We hope that by offering an in-person and a distance learning plan, these will best meet the needs for all of our stakeholders while establishing realistic, safe procedures.

Our goal is to have all of our students come back to All Saints School for the 2020-2021 school year, whether that be in-person or online. Although we understand that this is a very difficult decision for families, we want to assure you that our priority is love your children and to keep them safe. If you choose to remove your children from All Saints School to place them in a different learning environment, we completely understand, but we also want to be transparent in that we cannot guarantee a spot for them for the 2021-2022 school year. Again, we love your children, and we truly believe they belong here.

We will continue to adjust and revise this plan based on guidance and directives set forth by our local and state authorities, diocesan guidelines, as well as medical field recommendations. We pledge to keep you updated as quickly as possible regarding any new developments. All Saints School reserves the right to alter this plan at any time as needed with proper and timely notification to all families.

We have created a form for you to share your thoughts and questions regarding our reopening plan. We will review your feedback, and respond to questions and ideas by Monday, July 27th.

<https://forms.gle/BpEpLizPmhV8Vpuu8>

